Sample Action Verbs:

achieved | established | proof-read
acted | estimated | published
adjusted | evaluated | purchased
administered | executed | rated
advertised | expedited | recommended
advised | experimented | recorded
analyzed | facilitated | recruited
arranged | filed | referred
assembled | formed | regulated
assessed | generated | reorganized
began | guided | repaired
budgeted | handled | reported
built | identified | represented
calculated | illustrated | reproduced
chaired | implemented | researched
changed | increased | retrieved
clarified | initiated | reviewed
classified | inspected | revised
coached | installed | reorganized
collaborated (with) | instructed | repaired
collected | interacted (with) | reported
communicated | interviewed | reviewed
compiled | inventoried | retrieved
composed | investigated | reviewed
computed | led | selected
conducted | made | served
controlled | maintained | simplified
coordinated | managed | sold
corresponded (with) | marketed | solicited
counseled | measured | studied
created | monitored | synthesized
defined | negotiated | targeted
delegated | observed | taught
delivered | obtained | tested
demonstrated | operated | tutored
designed | ordered | updated
described | organized | utilized
developed | oversaw | verified
directed | participated (in) | wrote
directed | persuaded |
dispensed | planned |
distributed | prepared |
drafted | presented |
edited | processed |
enabled | produced |
encouraged | programmed |

Adapted from:
Howard, Scott A.
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