

## Ohio 4-H Teen Leadership Council Application

### OVERVIEW OF THE COUNCIL

The Ohio 4-H Teen Leadership Council (TLC) is a statewide group of 4-H teens and young 4-H alumni that provides a youth stakeholder perspective in the planning, implementation, and evaluation of Ohio 4-H programming. In this process, council members develop knowledge, skills, attitudes, and aspirations needed for future success. Council members share advice and recommendations to 4-H professionals in order to improve, strengthen, and expand the Ohio 4-H program. Members also make recommendations regarding opportunities for Ohio 4-H teen programming. They serve as a sounding board for Ohio 4-H program direction.

### TIME COMMITMENT AND ADDITIONAL INFORMATION:

- Number of Meetings/Events: See the program structure outline for specific numbers of meetings and events. Members are required to attend at least 75% of meetings and events.
  - Working Events: Members are required to work a number of statewide events at the Ohio State Fair, and elsewhere throughout the state (Farm Science Review, Legislative Luncheon, etc.). Each membership responsibility differs in the number of events that are required. See the program structure for more information.
- Location of meetings: Meetings are typically held at the Nationwide & Ohio Farm Bureau 4-H Center in Columbus, Ohio, but there are occasionally instances when they are held elsewhere due to events on Ohio State's Campus. In these instances, meetings may be held at locations close to campus. Members will be notified prior to the location change.
- Additional Opportunities: Depending on the level of involvement, council members have the option to apply for additional opportunities including the National 4-H Conference, Ohio 4-H Foundation Board, and other opportunities that may arise.

We urge you to encourage each county's top youth representatives between the ages of 14 and 18 to apply for the Ohio 4-H Council for the 2023-2024 term (see eligibility criteria below). Attached is a description of the "**Selection Process**" and "**How to Apply.**" PLEASE encourage your youth to submit their applications.

Please note: in order to be eligible to serve as a committee chair, members must:

- In at least their 2<sup>nd</sup> year on TLC the year they would serve as a chair
- Have 75% or greater attendance in meetings and events (with no more than one unexcused absence)
- Be in regular communication (such as responding to emails and other requests)
- Have followed through on their TLC tasks and responsibilities
- Must be 14-18 as of January 1 in the year of application



# Ohio 4-H Teen Leadership Council (TLC) Program Structure

<p>1st-4th Years</p>	<p style="text-align: center;"><u>Council Member</u></p> <ul style="list-style-type: none"> <li>• Individual can be at this level 1st through 4th years on council.</li> <li>• Participation in events and learning the ropes. Do not serve on a committee or hold a leadership role within this council.</li> <li>• 4 in-person meetings per year.</li> <li>• Responsible for working approximately 7 events at the state fair/statewide events.</li> <li>• Must attend the Ohio 4-H Conference (O4HC).</li> </ul>	<p style="text-align: center;"><u>Committee Member</u></p> <ul style="list-style-type: none"> <li>• Individual can be at this level 1st-4th years on council.</li> <li>• In addition to participation in events, individuals would serve on a committee.</li> <li>• 6 in-person meetings per year (4 general meetings, 2 committee meetings) in addition to committee conference calls.</li> <li>• Responsible for working approximately 6 events at the state fair/statewide events ALONG with performing committee work.</li> <li>• Must attend the Ohio 4-H Conference (O4HC).</li> </ul>
<p>2nd-4th Years</p>	<p style="text-align: center;"><u>Committee Chair</u></p> <ul style="list-style-type: none"> <li>• Individual can be at this level 2nd-4th years on council.</li> <li>• In addition to participation in events, individuals would be responsible for running a committee (and participating in committee work).</li> <li>• 6 in-person meetings (4 general meetings, 2 committee meetings) and 2 conference calls (committee conference calls with officers) in addition to committee conference calls each year.</li> <li>• Responsible for working approximately 5 events at the state fair/statewide events ALONG with performing committee work.</li> <li>• Must attend the Ohio 4-H Conference (O4HC).</li> </ul>	<p style="text-align: center;"><u>Officer</u></p> <ul style="list-style-type: none"> <li>• Individual can be at this level 2nd-4th years on council.</li> <li>• In addition to participation in events, individuals would be responsible for particular officer duties, being the first contact for a “youth voice” perspective for statewide programming.</li> <li>• 6 in-person meetings, 6 conference calls, and officer retreat each year.</li> <li>• Responsible for working approximately 3 events at the state fair/statewide events ALONG with performing other duties.</li> <li>• Must attend the Ohio 4-H Conference (O4HC).</li> </ul>
<p>3rd-5th Years</p>	<p style="text-align: center;"><u>Junior Advisor</u></p> <ul style="list-style-type: none"> <li>• Individual can be at this level 3rd-5th years on council; must be 18-20 (Jan 1) when applying.</li> <li>• In order to be considered, youth must have previously been in an officer or committee chair position, but not necessarily in the previous year of application.</li> <li>• Responsible for overseeing an entire program/event (e.g. state fair booth, teen luncheon, etc.)</li> <li>• Must attend the Ohio 4-H Conference (O4HC).</li> </ul>	

**NOTES:**

- Each portion of the diagram represents a different level of involvement for the youth member.
- It is NOT required to be at one level before moving to another level. The youth may have previous experience elsewhere to bring to the table which would be sufficient. However, it is likely the prior experience of being at one level before another would be beneficial to the youth.
- The number of meetings is approximate. There could be additional meetings depending on activities/events and committee work.

### **SELECTION PROCESS:**

1. Interested Ohio 4-H members are asked to submit their completed application, program fee (see below for more details), and all requested attachments by **August 11, 2023 (received, not postmarked)**. **NOTE: Committee chair applications are due August 7, 2023.** Late applications will not be accepted. Applicants must be at least 14-18 years old as of January 1, 2023 to apply to be a council member, committee member, committee chair, and officer.
2. The Member Selection Board of the council reviews all applications, conducts interviews or reference phone calls (when necessary), and notifies candidates of their decision. The criteria for selection will be potential for success in completing the roles and responsibilities outlined above, and as evidenced by past performance in providing leadership and service to the 4-H Program, application materials, and recommendation letters.
  - Committee chair candidates will have face-to-face interviews Sunday, August 13, 2023. Upon submission of their application, candidates will sign up for an interview slot. Interview times will be in a time ranging from 10:00 a.m.-3:00 p.m. (prior to the TLC Awards banquet).
  - Council and committee member candidates will have phone interviews the week of August 21, 2023. Upon submission of their application, candidates will sign up for an interview slot.
3. Those selected to join will be invited to serve a twelve-month term September 1, 2023-August 31, 2024. Ohio 4-H Teen Leadership Council members who successfully complete their responsibilities during their term will be invited to apply to serve additional terms in subsequent years, with each term beginning September 1.
4. If you would like to (tentatively) mark your calendar, in-person meeting dates and special events for all council members will be:
  - September 23, 2023, Nationwide & Ohio Farm Bureau 4-H Center, 9:00 a.m.-4:00 p.m.
  - December 28, 2023, Nationwide & Ohio Farm Bureau 4-H Center, 9:00 a.m.-4:00 p.m.
  - February 10, 2024, Nationwide & Ohio Farm Bureau 4-H Center, 9:00 a.m.-4:00 p.m.
  - Ohio 4-H Conference; Columbus Convention Center, March 9, 2024
    - OPTIONAL: TLC Overnighter March 8-9, 2024, Nationwide & Ohio Farm Bureau 4-H Center
  - July 18, 2024, Ohio State Fairgrounds, 9:00 a.m.-4:00 p.m.
    - \*Alternative OSF Training: July 10, Ohio State Fairgrounds, 11:30 a.m.-4:00 p.m.
  - August 11, 2024, Nationwide & Ohio Farm Bureau 4-H Center, 5:30-8:00 p.m.—Award Recognition Program

Committee members, committee chairs, officers, and junior advisor members will have in-person meetings:

- November 5, 2023, Nationwide & Ohio Farm Bureau 4-H Center, 1:30-4:30 p.m.
- April 28, 2024, Nationwide & Ohio Farm Bureau 4-H Center, 1:30-4:30 p.m.

Committee chairs, officers, and junior advisor members will also have conference calls:

- October 1, 2023, 8-9 p.m.
- January 7, 2024, 8-9 p.m.

### **HOW TO APPLY:**

- Complete the **application** found at <https://go.osu.edu/TLCapp>.
- Ensure **two (2) reference forms** including one from an unrelated county Extension/4-H professional, and a second from another unrelated adult such as a 4-H club advisor, coach, minister, teacher, employer, or other adult who has worked with you are completed on your behalf at <https://go.osu.edu/TLCref>.
  - Please note: it is the responsibility of the applicant to ensure that all references have been submitted on their behalf.
- **Complete payment**, which can be made online via credit card. First year applicants need to pay \$50 at [go.osu.edu/TLC50](https://go.osu.edu/TLC50), and subsequent year applicants need to pay \$15 at [go.osu.edu/TLC15](https://go.osu.edu/TLC15). (Funds go toward attire for the council members, nametags, service and other projects, etc.) If individuals are not selected for this role, applicants will be refunded.
- All application materials must be **received by August 11, 2023** for the applicant to receive full consideration.