

2024 Ohio 4-H Foundation Grant Guidelines

Letter of Acceptance and Agreement

Grant Guidelines:

1. All grants are for the calendar year specified.
2. Grant requests are expected to be at least \$1,000 and no more than \$10,000.
3. Grants may only be requested by 4-H educators we do not accept 4-H club grants. Multiple submissions from the same county or program must be ranked in order of importance.
4. Food and apparel requests must be part of a larger educational effort.
5. It is recommended that the grantee show in-kind or cost share in the grant application budget. It can show in-kind donations; financial support from their county, committees; or partners in their local community.
6. Your application, a detailed budget and the letter of acceptance and agreement must all be submitted or the application will not be accepted.
7. Deadline extensions are rare, and should be requested to the Foundation Manager via email.
8. Impact Reports are due 60 days after the completion of the project.
9. Impact Reports provide a summary of the grant and what was accomplished. The report should tell: who, what, where, why and how of the project and provide details of the outcomes. Photos are required. The amount spent on the grant that is reported on the Impact Report should agree with your Workday reports for your FD510 GF605354. A copy of the reports must be attached to this report.
10. If there are unused funds in excess of 20%, they must be returned to the Ohio 4-H Foundation at the completion of the program.

Program Activities: All program activities will be performed as detailed and budgeted in the grant proposal, as presented and accepted by the Ohio 4-H Foundation.

2024 4-H Priorities: Although the Ohio 4-H Foundation is open to all requests each year, specific Ohio 4-H priorities will be chosen annually. For the 2024 grant cycle, the following categories will be given priority: growing 4-H across Ohio, career awareness and workforce preparation, retention of current volunteers and older teens, and recruitment of 1st generation 4-H'ers and 4-H alumni as volunteers.

Budget: If there are any unused grant funds, a plan of how those funds will be used needs to be sent to the Ohio 4-H Foundation for review and approval. If the unused funds are in excess of 20%, they must be returned to the Ohio 4-H Foundation at the completion of the program.