

## Club Disbanding or Splitting

From time to time it becomes necessary for 4-H club members, volunteers, or Extension professionals to determine if a club should continue functioning. Unfortunately, these decisions are sometimes emotionally driven and present challenges to those involved.

### 4-H Club Name

1. In instances where the club is splitting, i.e., group of youth/adults/volunteers start a new club, the club name always stays with the original group. In other words, those who start the new club must identify a new club name.
2. In instances where the club is disbanding, the 4-H club name then is no longer in use. If another new group or existing group wishes to use the former club name, that is certainly acceptable.

### 4-H Club Funds

1. If a club disbands or splits, they are then to follow existing 4-H Youth Development policy, which states as follows:
  - a. If a 4-H club disbands, the funds in the club treasury can be given to another 4-H club or affiliate. If members are continuing in other clubs, a second option is to divide the treasury with equal shares per member continuing in 4-H given to the new respective club(s) treasury.
  - b. If a 4-H club disbands and members do not continue in 4-H, club members may also vote to donate the treasury or portion of the treasury to a local 4-H affiliate or to a related account such as one for a 4-H advisory committee, county endowment fund, or 4-H camp development fund.
  - c. If a 4-H club votes to divide, the treasury should be divided with equal shares per member going to the respective club treasuries.
  - d. If a club is disbanded or divided without mutual agreement and the members cannot decide on division of the treasury, the problem should be referred to the county 4-H Youth Development professional.
2. Individual 4-H members should **NOT** be given money to keep for themselves in an effort to resolve a dispute regarding final distribution of funds.

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## **Materials and Property**

1. Club members and volunteers work with the county 4-H Youth Development professional to distribute club property according to these guidelines:
  - a. When a club splits, property remains with the existing club and does not transfer to the new club.
  - b. When a club disbands and there is disagreement on distribution of owned materials, the owned materials are given to the county 4-H committee who works with the county 4-H professional to make a final determination of distribution.
  - c. At **NO** time shall individual 4-H members, volunteers, or non-4-H organizations be given materials in an effort to distribute them upon a club disbanding or splitting.
2. Club volunteers should submit an annual 4-H club inventory list including a description, serial number, approximate value, and location of each item owned by the club. Consumable items and items valued at less than \$25 need not be included.

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