## What does it take to be 4-H Club Treasurer?

## Characteristics include:



Organized and detailed oriented



Strong mathematic skills



Follows the proper club approval process



Timely in tasks



Collects and stores items for safe keeping and quick reference

## **Time Commitment**

How will a club know that their financials are up to date? A treasurer should be factual and confident in giving their reports and available for:

- Club meetings
- Executive meetings prior to club meeting
- Committee check-ins after the club meeting

## Quick Tip

Keep your club's EIN in a safe place to avoid identity theft



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The Ohio State University





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