

WORKFORCE PREPARATION DAY  
Virtual, July 27-August 7, 2022  
Nate Arnett, Assistant Superintendent

GENERAL GUIDELINES

Age of Participants:

- All participants must be 4-H age

Participation Guidelines:

- Participants must have completed the *Am I Ready for Work*, the *Get in the Act, Here, There, Ag Careers are Everywhere* project book OR have participated in a 4-H related workforce preparation program (camp counselors, CARTEENS, junior fair board, leadership projects, and others as approved by the Assistant Superintendent).
- Individuals may register independently to participate; **there is no limit to the number of individuals that participate from each county.**
- Winners in any class are not eligible to participate in the same class the following year.
- **Preregistration required and due by July 19.** Use this link for preregistration and scheduling.  
<https://go.osu.edu/workforceprep>
- All judging will be conducted using Zoom. Both components, interview and digital display, will be judged in that order during one 45-minute time slot.

Type of Evaluation:

- Participants will prepare a digital display, discuss their display with the judges and complete a mock interview.
- Participants will be judged based on their knowledge, skill, and understanding related to the project as conveyed in their digital display presentation and discussion (20%), the quality of their display (20%), and mock interview performance (60%).
- Digital Display Presentation - Each participant should create a digital display presentation using presentation applications such as PowerPoint, Prezi, Keynote, etc. The digital display presentation should help the participant illustrate their 4-H workforce preparation experiences and accomplishments. The display should convey to judges what the participant learned or gained from being in this 4-H project or program and how the experience will benefit the participant in the future. Details related to the digital display presentation include:
  - An oral presentation supported by technology of up to 5 minutes.
  - The participant will be given screen share capabilities in the Zoom call and should be prepared to direct the presentation using whatever format/program they have selected.
  - Members may access content on the internet as part of their program, but the presentation should not be pre-recorded.
  - Members using technology that experience computer glitches may, with permission of the judge, call upon outside assistance for technical help. Members are expected to be able to perform routine set-up and use of the equipment. When members using technology experience an equipment failure or glitch that cannot be resolved in a reasonable time (a few minutes), the judge may elect to move to the next presentation. The member will be given time to work out the technical problem and then reschedule the display presentation. If the member experiences a second failure, the display presentation will end and evaluated accordingly.
  - Other props may be used in addition to the digital display (i.e., project book, journal, etc.), but must be easily conveyed using Zoom capabilities.
  - Judges may ask questions throughout the presentation and at its conclusion. Time to respond to questions will not go against the 5 minute limit.
- Mock Interview - Each participant will be interviewed based on their selection of one of the following positions:
  - Day Camp Counselor working with children ages 5-8.
  - Summer Internship at an Extension Office
  - Part-time position at a retail store (clothing, household goods, jewelry)
  - Part-time position at a local grocery store
- The judge will evaluate participant on the following basis (see sample score sheet):
  - Overall appearance and performance
  - Communication skills (eye contact, clear speaking, good posture, etc.)
  - Quality and appropriateness of responses (knowledge, persuasiveness, and confidence)

## CLASSES

- |                  |   |
|------------------|---|
| J-1 JUNIOR       | (Age 13 or younger as of January 1, 2022) |
| J-2 INTERMEDIATE | (Age 14-15 as of January 1, 2022)         |
| J-3 SENIOR       | (Age 16 or older as of January 1, 2022)   |

## AWARDS

1. Each participant will receive a participation award sponsored by The Ohio State Fair.
2. "Outstanding of the Day" ribbons, sponsored by The Ohio State Fair will be awarded to the top 20% of each class.
3. A clock trophy and \$250 award will be presented to the selected winner in each class.
4. Awards will be announced as part of overall state judging award announcements

*SAMPLE SCORE SHEET*

Exhibitor Number \_\_\_\_\_

Class \_\_\_\_\_

**State Fair  
4-H Workforce Preparation Day**

Name \_\_\_\_\_ Age \_\_\_\_\_ County \_\_\_\_\_  
(as of Jan. 1, current yr)

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Street Town Zip

How many people who paid admission came with you today? \_\_\_\_\_

<i>Please check the appropriate box:</i>	<i>Excellent</i>	<i>Very Good</i>	<i>Good</i>	<i>Average</i>	<i>Needs Improved</i>
<b>Digital Display</b>					
<b>Knowledge, skill and understanding related to the project conveyed in the display and discussion (20%)</b>					
<b>Quality of display showing project accomplishments (20%)</b>					
<b>Interview</b>					
<b>Interview performance (30%)</b> <i>Appearance / grooming</i> <i>Good posture and eye contact</i> <i>Spoke loudly and clearly</i> <i>Self-confidence</i> <i>Ability to sell himself / herself</i>					
<b>Interview content (30%)</b> <i>Self introduction</i> <i>Resume</i> <i>Gave appropriate answers to questions</i> <i>Skills and experience are fit for position</i> <i>Was prepared (asked questions, understood position)</i>					

**Comments:**