4-H Advisory Committee Member
Position Description
4-H Youth Development
Ohio State University Extension

Position Title:
4-H Advisory Committee Member

Time Required
One to three year commitment of scheduled meetings as specified in the 4-H Advisory Committee Constitution.

General Purpose:
Support and advise 4-H professionals about the current and future needs of county youth, volunteers and families in order to promote and foster involvement in 4-H Youth Development Programs.

Specific Responsibilities:
• Plan, conduct, evaluate and recommend hands-on, experientially based educational programs for youth and volunteers based on county needs
• Lead and assist with educational clinics, workshops, fundraisers, and promotional events
• Represent assigned group/area based on county structure and partner in advocating for youth involvement and volunteer support
• Attend committee meetings according to the Advisory Committee constitution and actively participate in the committees’ business, goals, objectives, mission and overall efforts in a positive manner
• Assist in the recruitment and educational development of 4-H volunteers and youth
• Encourage participation from parents, members, families, and the community in 4-H programs and activities at the county and state levels
• Keep informed and share 4-H information communicated through the 4-H Youth Development website, social media, emails, etc.
• Inform 4-H Professional(s) concerning training and resource needs of members or volunteers
• Assist in securing resources to conduct, promote, and expand the 4-H program
• Promote favorable public relations and a positive image of the 4-H program
• Participate in educational opportunities to further knowledge and skills
• Work with 4-H Professional(s), volunteers and youth in a positive manner that promotes teamwork and collaboration within the 4-H program.
• Become familiar with and work within the philosophy, guidelines and standards of behavior of the Ohio State University Extension, Ohio 4-H Program and the County 4-H Program
Skills Needed:
• Communication
• Organization
• Planning
• Decision Making
• Analytical
• Leadership
• Teamwork

Ohio State University Extension Agrees to:
• Provide orientation and training opportunities to assist Advisory Committee Members in being successful in their position
• Provide access to educational materials and resources
• Provide appropriate recognition of members for their service
• Collaborate to fulfill the goals of the Advisory Committee

Supervising Professionals:
4-H Youth Development Professional(s)

By: Nadine Fogt, OSU Extension, 4-H Youth Development Extension Educator, Fayette County
Kelly Royalty, OSU Extension, 4-H Youth Development Extension Educator, Clermont County

Adapted from "Volunteer Position Description – 4-H Advisory Committee Member" authored by Patty House, OSU Extension, 4-H Youth Development Extension Educator, Clark County