

Writing a Capstone Project for *Not Just Knots*

by Jane Wright, Curriculum Manager, 4-H Youth Development



Thank you for your interest in supplying great project ideas for 4-H members taking *Not Just Knots*. Each 4-H member enrolled in the knot project completes a “capstone” project that showcases the learning and skill development that has taken place over the last year. Capstone projects are completely up to the individual member, but your ideas serve as inspiration. Simply submit a Word or other word processing file with the information below.

1 **Title:** Make your title specific and descriptive.

2 **Author(s):** Provide full name(s) and expertise with the topic. If you are a 4-H volunteer or member, include county and club name.

3 **Introduction:** Write a short, one-paragraph description of the project.

4 **Level:** indicate the level of the project. A beginning-level project is for members with little or no experience in knotting. An intermediate-level project is for members with some experience in a knotting. An advanced-level project is for members with substantial experience in a project area. A project can also be for all levels.

5 **Materials:** Include a complete list of materials necessary to complete the project.

6 **Tools:** Include a complete list of tools necessary to complete the project.

7 **Directions:** Provide simply stated, step-by-step directions for completing the project. Start each direction with a verb, and include background and additional information as necessary. Add notes about safety whenever there is potential for risk. For example, when working with a heat source, include a note about doing so only with a project helper or other adult.

8 **Options:** If applicable, include ideas for special finishing or customization.

9 **Related Resources** (not shown): List especially helpful resources like books, web sites, or online videos.

Please include a picture of the completed project and, if necessary, pictures of the step-by-step instructions. Submissions are reviewed and may be edited.

Thank you for sharing your expertise with Ohio youth!

ohio4h.org/knots



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