

Guest Instructor Position Description
Ohio State University Extension, 4-H Youth Development
Sea Camp

Position Title: Guest Instructor

Time Required: short-term time commitment agreed upon during camp

General Purpose: Serving as the Guest Instructor at Kelleys Island during 4-H Sea Camp. Major responsibility includes lead program coordinator for boating safety/PWC, Chef for fish dinners, etc.

Responsibilities:

- Before camp:
 1. Complete required training – TBD pending role at camp.
 2. Prepare required program supplies and teaching area as needed. Communicate any needs to the Camp Director.
- While at the camp:
 1. Check into designated staff quarters (if being housed at camp)
 2. Assist counselors with campers during sessions, as needed.
 3. Be prepared to teach sessions agreed upon before camp.
 4. Be responsible for program area and clean up when activity concludes.
- During entire camping season (before, during, after):
 1. Demonstrate appropriate language and behavior at all times. (4-H Volunteer Standards of Behavior)
 2. Communicate with Camp Director and other staff members and counselors, as necessary.

Qualifications and Expectations:

- Be committed to youth development and safety.
- Uphold the Code of Conduct for all Volunteers.

By signing below I acknowledge and agree to be held to the above responsibilities. If I do not adhere to the responsibilities and expectations of my role, I understand that I may be removed from this role.

 Printed Name of Guest Instructor

 Signature of Guest Instructor

 Date signed

