

# THE OHIO 4-H FOUNDATION

## at The Ohio State University

### 2021 GRANT APPLICATION

Due: October 29, 2020 at 11:59 p.m.

Title of Grant: \_\_\_\_\_ Total Funds Requested: \_\_\_\_\_

Primary Applicant Name & Title: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Names of persons collaborating on grant: \_\_\_\_\_

Name of Direct Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

*Awards will be transferred into your **County Fund**. \*Grant funds must be used from your County Fund.*

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

- Applications must be received by the Ohio 4-H Foundation by **11:59 p.m.** on **October 29, 2020**.
- The signed Letter of Acceptance and Agreement must accompany your grant application.
- No late applications will be accepted.
- Application should be emailed to the 4-H Foundation email address [ohio4hfoundation@osu.edu](mailto:ohio4hfoundation@osu.edu).
- Receipt of application will be acknowledged via email confirmation message.



1. Please describe the project for which you are seeking funding. Include your **goals and objectives** as well as the plan for achieving and evaluating them. Please be sure to indicate how this project impacts the 4-H program and/or 4-H youth.

2. What **resource materials** will be created (if any)? How will they be shared with others if they'd like to replicate this program?

3. Describe the **level of need** in your community for the project you have selected. Please be sure to include information about the target audience to be served. (i.e., how many individuals will benefit, ages, gender, etc.)

4. Outline (or attach) your **detailed project budget** including income sources, in-kind contributions and categories of expenditures. Please be as specific as possible.

5. Have you received **previous funding** for this program? How will you **sustain programming** after the 4-H Foundation grant ends? How will this program be **evaluated**?

6. **Project timeframe:** Specifically state the expected dates or months the project will begin and end.

## Letter of Acceptance and Agreement

(Must be submitted with your grant application)

**Grant Guidelines:**

1. All grants are for the calendar year specified.
2. Grant requests are expected to be at least \$1,000 and no more than \$10,000.
3. Grants may only be requested by 4-H educators we do not accept 4-H club grants. Multiple submissions from the same county or program must be ranked in order of importance.
4. Food and apparel requests must be part of a larger educational effort.
5. It is recommended that the grantee show in-kind or cost share in the grant application budget. It can show in-kind donations; financial support from their county, committees; or partners in their local community.
6. Your application, a detailed budget and the letter of acceptance and agreement must all be submitted or the application will not be accepted.
7. Deadline extensions are rare, and should be requested to the Foundation Manager via email.
8. Impact Reports are due 60 days after the completion of the project.
9. Impact Reports provide a summary of the grant and what was accomplished. The report should tell: who, what, where, why and how of the project and provide details of the outcomes. Photos are highly encouraged. The amount spent on the grant that is reported on the Impact Report should agree with your e-report for your 291xxx fund. A copy of the E-report must be attached to this report.
10. If there are unused funds are in excess of 20%, they must be returned to the Ohio 4-H Foundation at the completion of the program.

**Program Activities:** All program activities will be performed as detailed and budgeted in the grant proposal, as presented and accepted by the Ohio 4-H Foundation.

**2021 4-H Priorities:** Although the Ohio 4-H Foundation is open to all requests each year, specific Ohio 4-H priorities will be chosen annually. For the 2021 grant cycle, the following categories will be given priority: agriscience education, career awareness and workforce preparation, professional development for volunteers, and healthy living. Priority will also be given to grant applications that reflect requests that we know can be completed in 2021 calendar year rather than things that we hope will work out.

**Budget:** If there are any unused grant funds, a plan of how those funds will be used needs to be sent to the Ohio 4-H Foundation for review and approval. If the unused funds are in excess of 20%, they must be returned to the Ohio 4-H Foundation at the completion of the program.

**Submission:** Application should be emailed to the Ohio 4-H Foundation email address ohio4hfoundation@osu.edu.

*By signing below, I understand that failure to meet these requirements may result in the disqualification of future grant opportunities from the Ohio 4-H Foundation for the next 5 years.*

Grant Recipient Signature: \_\_\_\_\_

County: \_\_\_\_\_

Date: \_\_\_\_\_

Per guideline 3: This grant is ranked _____ out of _____ grants submitted.
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