

THE OHIO 4-H FOUNDATION

at The Ohio State University

2019 GRANT APPLICATION

Due: November 13, 2018 at NOON

Title of Grant: _____

Total Funds Requested: _____

Primary Applicant Name & Title: _____

County: _____

Address: _____

Email: _____

Phone: (____) _____

Fax: (____) _____

Names of persons collaborating on grant: _____

Name of Direct Supervisor: _____

Email: _____

*Awards will be transferred into your **County Fund**. *Grant funds must be used from your County Fund.*

Applicant Signature _____

Date _____

- Applications must be received by the Ohio 4-H Foundation by **NOON** on **November 13, 2018**.
- A signed Letter of Acceptance and Agreement must accompany grant application in order to be processed.
- No late applications will be accepted.
- Email proposals preferred.
- Receipt of application will be acknowledged via email confirmation message.

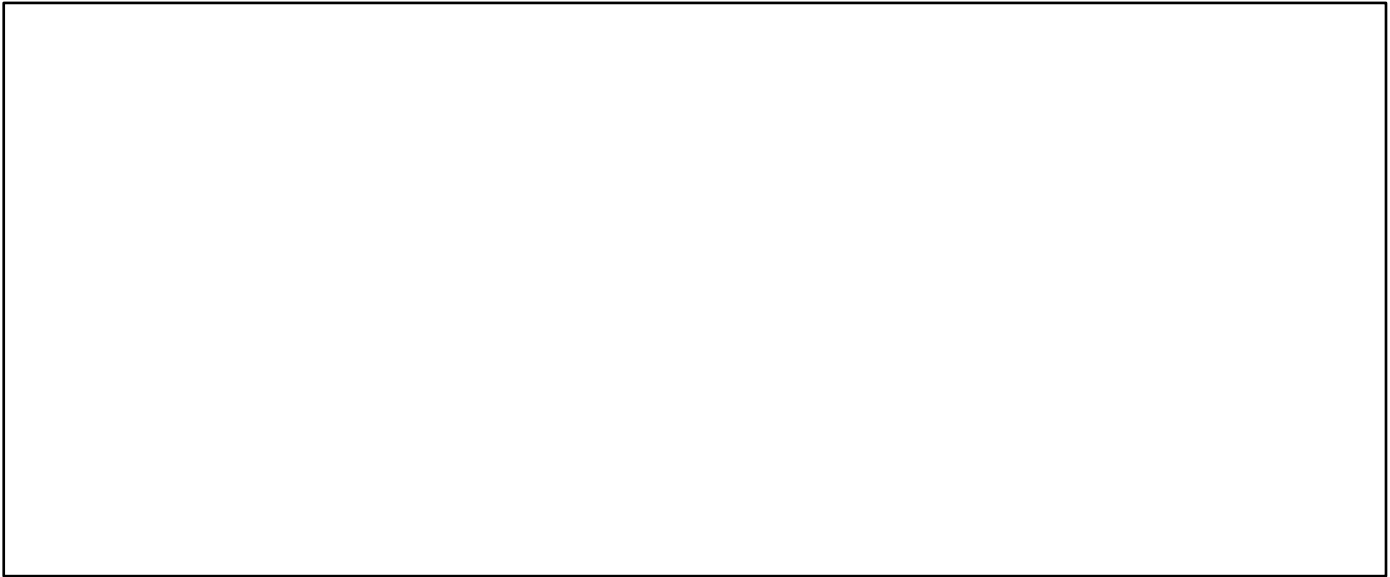


1. Please describe the project for which you are seeking funding. Include your **goals and objectives** as well as the plan for achieving and evaluating them. Please be sure to indicate how this project impacts the 4-H program and/or 4-H youth.

2. What **resource materials** will be created (if any)? How will they be shared with others?

3. Describe the **level of need** in your community for the project you have selected. Please be sure to include information about the target audience to be served. (i.e., how many individuals will benefit, ages, gender, etc.)

4. Attach a **detailed project budget** including income sources, items or categories of expenditures.



5. Have you received **previous funding** for this program? How will you **sustain programming** after the 4-H Foundation grant ends? How will this program be evaluated?



6. **Project timeframe:** Specifically state the expected dates or months the project will begin and end.



Letter of Acceptance and Agreement

(Must be submitted with your grant application)

Grant Guidelines:

1. All grants are for the calendar year specified.
2. Grant requests are expected to be at least \$1,000 and no more than \$10,000. Grant requests below or above this guideline must be submitted for preapproval by the grants committee prior to October 15 or they will not be accepted.
3. Grants may only be requested by 4-H educators we do not accept 4-H club grants. Multiple submissions from the same county or program must be ranked in order of importance.
4. The grant committee will not fund t-shirts in any grant request.
5. It is recommended that the grantee show in-kind or cost share in the grant application budget. It can show in-kind donations; financial support from their county, committees; or partners in their local community.
6. Your application, a detailed budget and the letter of acceptance and agreement must all be submitted or the application will not be accepted.
7. Deadline extensions are rare, and should be requested to the Foundation Manager via email.
8. Impact Reports are due 60 days after the completion of the project.
9. Impact Reports provide a summary of the grant and what was accomplished. The report should tell: who, what, where, why and how of the project and provide details of the outcomes. Photos are highly encouraged. The amount spent on the grant that is reported on the Impact Report should agree with your e-report for your 291xxx fund. A copy of the E-report must be attached to this report.
10. If there are unused funds are in excess of 20%, they must be returned to the Foundation at the completion of the program.

Program Activities: All program activities will be performed as detailed and budgeted in the grant proposal, as presented and accepted by the Ohio 4-H Foundation.

Budget: If there are any unused grant funds, a plan of how those funds will be used needs to be sent to the foundation for review and approval. If the unused funds are in excess of 20%, they must be returned to the Foundation at the completion of the program.

By signing below, I understand that failure to meet these requirements may result in the disqualification of future grant opportunities from the Ohio 4-H Foundation for the next 5 years.

Grant Recipient Signature: _____

County: _____

Date: _____

Per guideline 3: This grant is ranked _____ out of _____ grants submitted.
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