

Volunteer Position Description

4-H Youth Development

Position Title:**4-H Shooting Sports County Assistant Discipline Instructor**

Disciplines available: Archery, Rifle, Shotgun, Muzzleloader, Hunting & Wildlife, Living History, & Crossbow.

Time Required:

On-going and dependent on county needs, Approximately 3-10 hours per month dependent on number of programs or disciplines offered at the county level. This is an introductory position for those interested in becoming a Shooting Sports Instructor when they reach the age of 21.

General Purpose: Assist the certified Shooting Sports Instructor in the teaching of knowledge & skills, related to a specific discipline in which the volunteer has been trained at the state level to teach. Working with 4-H members, ages 8 – 18.

Specific Responsibilities:

- ◆ Stress shooting and range safety practices
- ◆ Recruit Shooting Sports 4-H members to your discipline.
- ◆ Recruit Shooting Sports teens to apply to be Junior Leaders and to help with county and state programs.
- ◆ Assist with the procurement of County Shooting Sports equipment and resources, by helping with fund raising, grant writing and donation request.
- ◆ Ensure that the equipment in use is safe and has been inspected by the instructor before every use.
- ◆ Use provided National Curriculum and state lesson plans to assist with teaching, having these on site and referring to them.
- ◆ Promote Shooting Sports on a county and state level.
- ◆ Ensure the adoption of state Shooting Sports policies at the county level including all risk management policies.
- ◆ Attend all Shooting Sports Club meetings and activities.
- ◆ Complete and submit required paperwork, to the club or county Shooting Sports Coordinator by posted deadlines.
- ◆ Assist with the coaching of 4-H Shooting Sports members on proper shooting techniques, ensuring safety procedures are followed by all.
- ◆ Seek out additional trainings to improve your skills, such as Hunter Safety classes, Red Cross First Aid, 4-H Youth Development trainings, etc.
- ◆ Obtain a copy of and follow your club or county Risk Management plans.
- ◆ Encourage members to participate in other 4-H activities including Shooting Sports Camps, national, state or county 4-H shooting competitions, county fair judging, camp counseling, etc.
- ◆ Volunteer to assist with Shooting Sports Camps as older youth counselors if interested.
- ◆ Answer questions from parents regarding 4-H Shooting Sports or direct them to informational websites, resources or the State Shooting Sports Coordinator.
- ◆ Be diligent about your Shooting Sports trainings, 4-H re-enrollments and other trainings required to maintain your 4-H Volunteer eligibility.

Continues page 2

Qualification & Expectations:

- ◆ **Age 19-20 Assistant Instructors have aged out of 4-H but have not yet reached the age of 21 years of age.**
- ◆ *Must be an approved 4-H Volunteer in their county program. Some counties may not accept Assistant Instructors into their 4-H program due to county age requirements.*
- ◆ Assistant Instructors must attend a State Shooting Sports Instructor workshop for each discipline they wish to help teach. They will not receive an Instructor Certification but will receive a certificate of completion. Upon reaching the age of 21 the Assistant instructor may apply for certification as a full instructor. Instructor applications must include a letter of recommendation from a Shooting Sports certified instructor who has worked with them for at least 12 months and have watched them teach in the discipline they are requesting certification in. They must also be a 4-H volunteer in good standing in the county they wish to serve. Final approval will be made by the State 4-H Shooting Sports Coordinator. Certification credit can only be given for workshops they completed as an Assistant Instructor. Credits will not be given for workshops completed as a Junior Leader.
- ◆ Assistant Instructors should have the ability to work with a certified instructor within their discipline.
- ◆ The ability to do duties delegated to them by the certified instructor.
- ◆ Have an interest in the development of youth and the Shooting Sports Program.
- ◆ Previous experience in the shooting discipline is a plus. I.e., experience as a Shooting Sports Junior Leader.
- ◆ Knowledge of overall 4-H philosophy, programs and activities or willing to learn about them.
- ◆ Ability to work with supervision from a certified Shooting Sports Instructor.
- ◆ The ability to pass a BCI or other required background checks.
- ◆ Must comply with all Ohio firearm laws
- ◆ Special attention should be given to make sure the individual complies with Ohio handgun policies for those under the age of 21.

Ohio State University Extension Will:

- ◆ Provide Assistant Instructor with training and a National Shooting Sports curriculum handbook upon completion of the training.
- ◆ Provide positive Youth Development training opportunities and resources at the county level.
- ◆ Have professional staff available to consult with and listen to the County Shooting Sports Coordinator.
- ◆ Provide additional trainings and updates as needed.

Mentor/Supervising Professionals

- ◆ County Extension 4-H Youth Development Professional(s)

For more information about the Ohio 4-H Shooting Sports program, please visit our website at www.go.osu.edu/OhioShootingSports



THE OHIO STATE UNIVERSITY
EXTENSION



**COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES**

CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information, visit cfaesdiversity.osu.edu. For an accessible format of this publication, visit cfaes.osu.edu/accessibility.