

Volunteer Position Description

4-H Youth Development

Position Title:**4-H Shooting Sports County Discipline Instructor – Level 1**

Discipline certifications available: Archery, Pistol, Rifle, Shotgun, Muzzleloader, Hunting & Wildlife, Living History, Crossbow, Western Heritage

Time Required:

On-going and dependent on county needs, 3-year commitment preferred. Approximately 3-10 hours per month dependent on number of programs or disciplines offered at the county level.

General Purpose: Be responsible for the overall teaching of knowledge & skills, related to a specific discipline in which the volunteer has been certified at the state level to teach. Working with 4-H members, ages 8 – 18.

Specific Responsibilities:

- ◆ Stress Shooting and range safety practices
- ◆ Coordinate planning and delivery of county trainings with the county or club Shooting Sports Coordinator.
- ◆ Recruit Shooting Sports Volunteers to be instructors and train assistant instructors and Junior Leaders in your discipline, range safety and Shooting Sports policies.
- ◆ Recruit Shooting Sports teens to apply to be Junior Leaders and to help with county and state programs.
- ◆ Assist with the procurement of county Shooting Sports equipment and resources, by helping with fund raising, grant writing and donation request.
- ◆ Ensure that the equipment in use is safe and inspect equipment before every use.
- ◆ Use provided National Shooting Sports Curriculum and state lesson plans to teach, having these on site and referring to them.
- ◆ Promote Shooting Sports on a county and state level.
- ◆ Ensure the adoption of state Shooting Sports policies at the county level including all risk management policies.
- ◆ Attend all Shooting Sports club meetings and activities.
- ◆ Complete and submit required paperwork, to the club or county Shooting Sports Coordinator by posted deadlines.
- ◆ Coach 4-H Shooting Sports members on proper shooting techniques, ensuring safety procedures are followed by all.
- ◆ Seek out additional trainings to improve your skills, such as Hunter Safety classes, Red Cross First Aid, 4-H Youth Development trainings, etc.
- ◆ Setup a yearly plan for your discipline including meeting dates, lessons and skill to be taught. Share this with your county or club coordinator and provide a copy to the Extension office.
- ◆ Obtain a copy of and follow your club or county Risk Management plans.
- ◆ Develop an inventory lists for all Shooting Sports equipment in your position and use a check in and out form if equipment is lent to other ADULT Instructors.
- ◆ Encourage members to participate in other 4-H activities including Shooting Sports Camps, national, state or county 4-H shooting competitions, county fair judging, camp counseling, etc.
- ◆ Answer questions from parents regarding 4-H Shooting Sports or direct them to informational websites, resources or the State Shooting Sports Coordinator.
- ◆ Be diligent about your Shooting Sports Instructor recertifications, 4-H reenrollments and other trainings required to maintain your instructor eligibility.

Continues page 2

Qualification & Expectations:

- ◆ **Age 21 or older. All certified Shooting Sports Instructors must be at least 21 years of age.**
- ◆ Must be an approved 4-H Volunteer.
- ◆ State Shooting Sports Instructor certification is required in EACH discipline taught.
- ◆ Ability to work with other volunteers, parents and 4-H professionals, to teach and motivate, while nurturing positive self-esteem, decision making, responsibility and leadership skills in the youth members participating in the Shooting Sports program.
- ◆ Ability to delegate responsibility.
- ◆ Have an interest in the development of youth and the Shooting Sports program.
- ◆ Previous experience in the shooting discipline is a plus.
- ◆ Knowledge of overall 4-H philosophy, programs and activities or willing to learn about them.
- ◆ Ability to work with minimal supervision from 4-H professionals.
- ◆ The ability to pass a BCI or other required background checks for working with you and position of a firearm.

Ohio State University Extension Will:

- ◆ Provide Instructor Certification training and a National Shooting Sports curriculum handbook upon completion of the training.
- ◆ Provide positive youth development training opportunities and resources at the county level.
- ◆ Have professional staff available to consult with and listen to the County Shooting Sports Coordinator.
- ◆ Provide additional trainings and updates as needed.

Mentor/Supervising Professionals

- ◆ County Extension 4-H Youth Development Professional(s)

For more information about the Ohio 4-H Shooting Sports program, please visit our website at www.go.osu.edu/OhioShootingSports



THE OHIO STATE UNIVERSITY
EXTENSION



**COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES**

CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information, visit cfaesdiversity.osu.edu. For an accessible format of this publication, visit cfaes.osu.edu/accessibility.