

# Making the Best 4-H Clubs Better – Virtually

## Intended Audience

- 4-H Club Members

## Lesson Objectives

Club members and parents will:

- Contribute to proposed programs.
- Learn about decision-making
- Define planned club programs

**Time:** 20 minutes

## Equipment and supplies

- Computer with camera
- Resource: 4-H Club Yearly Meetings at a Glance Worksheet”
- Handout: “Design Your Own Clover”

## Do Ahead

- Review Curriculum Overview
- Review Lesson
- Make sure you have handout and resource in electronic format on your computer
- Email “4-H Club Yearly Meetings at a Glance Worksheet” to families for reference

## Club Program Planning

### BACKGROUND

Community clubs are a vehicle for developing life skills and responsibility in youth that will make them successful throughout life. Components of clubs that some advisors struggle to maintain are programs and opportunities that expand members’ horizons. Program planning in clubs is often overlooked or driven from a top-down approach where advisors decide on topics and speakers. If you flip that thought process and let the members tell you what they want to learn about this year, you will be surprised at the excitement and interest members will display at your next club meeting. Program planning does not have to be a burdensome process and can be accomplished in 20 minutes with a couple of engaging activities.

### WHAT TO DO

**Activity:** Design Your Own Clover

1. Share your screen displaying the “Design Your Own Clover” document for all the members to see.
2. Take each section and have members type in the chat responses to each prompt
  - *It works best if someone else is taking notes in a word document that can then email it to you for the second part of the activity.*
  - *Each member should try to provide two ideas for each heading:*
    - ✓ I would like to learn...
    - ✓ We could help our community by...
    - ✓ My hobbies are...
    - ✓ Just for fun we could...
3. Once you receive the word document (from your trusted assistant), stop sharing the Design your Clover document and start sharing the list of responses.
4. Members should be able to find the annotate function in the drop down from the top middle of their screen. Members can use the stamp tool to mark their Top 2 choices in each of the 4 heading.



## Sources

- Campbell, Jo, Program Leader, Volunteerism, Ohio State University, adapted from Mississippi State 4-H Youth Development Department, Information Sheet 701 (09-01).
- “4-H Club Yearly Meetings at a Glance Worksheet,” Ohio 4-H Volunteer Handbook, [https://ohio4h.org/sites/ohio4h/files/imce/volunteers/Meetings%20at%20a%20Glance%20Worksheet\\_0.pdf](https://ohio4h.org/sites/ohio4h/files/imce/volunteers/Meetings%20at%20a%20Glance%20Worksheet_0.pdf)
- University of Arkansas Cooperative Extension Service, “Design your own Clover.”

## Prepared By

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January 2021

## 5. Make Some Decisions.

- Several decisions must be made now:
  - ✓How many times per month will the club meet? (weekly, twice a month, or once a month)
  - ✓What responses received the most stamps so that you can make sure those happen this year during a meeting?
  - ✓How many community service projects do you want to conduct?

## 6. Activity Selection - The Majority Rules.

- Once the group has identified the Top 3 choices in each heading, it is time to get to work filling out the “4-H Club Yearly Meetings at a Glance Worksheet”. Share your screen, showing the worksheet, to begin making plans.
- Decide the dates for each of the top educational, fun, and community service activity.
- Decide who will be responsible for planning and implementing each activity (could be an individual member, an officer, or a committee of interested members).
- E-mail a copy of the completed worksheet to each family with the dates and who is responsible for the activities.
- Note: Complete the “4-H Club Yearly Meetings at a Glance Worksheet” with your leadership/ officer team at another time if you can’t get it all finished during your meeting.

## TALK IT OVER

### Reflect:

- What were the four headings contained in the “Design your Own Clover”?
- Were there ideas that you submitted that did not make it to the program planning sheet?
- How did it make you feel to not see your idea reflected in the club’s plan for the year?

### Apply:

- How did the decision-making process relate to decisions you might make in real life? Have you ever had to make a decision when you had several options?
- What responsibility did you have as part of the group?

## EVALUATION

Place the following link in the chat for attendees to use to complete the evaluation for the session

[go.osu.edu/bestbettervirtual](https://go.osu.edu/bestbettervirtual) .